

Joe Manchin III
Governor



Ted Cheatham
Director

WV Toll-free: 1-888-680-7342 • Phone: 1-304-558-7850 • Fax: 1-304-558-5611 • Internet: www.wvpeia.com

November 23, 2009

Re: Letter of Authorization

To Whom It May Concern:

This letter is to confirm that Healthcare Data Management, Inc. (HDM), under contract with and as agent for the West Virginia Public Employees Insurance Agency ("PEIA"), is authorized, for the purpose of Enrollment Reconciliation Analysis (ERA) and Dependent Eligibility Verification (DEV), to receive and review non-State and State agency payroll data and PEIA policyholder and dependent records and all related documentation pertaining to eligibility for PEIA coverage and may request, collect and image supportive documentation on the agency's behalf.

HDM has executed a Business Associate Agreement with PEIA in accordance with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

If you have any questions or concerns, please contact PEIA, toll free at 1-888-680-7342.

Sincerely,

The PEIA ERA and DEV Workgroup