

Joe Manchin III  
Governor



Ted Cheatham  
Director

Customer Service Hours: M-F 8:00 a.m. – 5:00 p.m. · 1-304-558-7850 · 1-888-680-7342 · [www.wvpeia.com](http://www.wvpeia.com)

October 20, 2006

Dear PEIA PPB Plan policyholder:

On January 1, 2007, the PEIA PPB Plan will implement a **voluntary** Medical Home program. The program will allow you to choose a West Virginia physician from the enclosed Medical Home directory to serve as your “medical home” beginning January 1. When you choose and use your medical home provider, you will pay just a \$10 copayment for each office visit with your medical home. It will save you \$5 on each office visit to your medical home provider. Your medical home provider will serve as your first point of contact for medical issues, but you **DO NOT** have to have referrals from your medical home provider to see specialists. This program will not limit your access to other providers.

To participate in PEIA’s Medical Home program you must select a primary care physician as your medical home provider. Physicians who have agreed to participate are listed in the enclosed directory. (Updated listings are also available on PEIA’s website at [www.wvpeia.com](http://www.wvpeia.com)). If you choose not to participate, you may discard this letter and form.

If you want to participate, here’s what you need to do:

1. Review the enclosed Medical Home directory to find a physician you wish to have as your Medical Home. If you’re not an established patient with that provider, be sure the doctor you want is accepting new patients.
2. Copy the Provider Number from the Medical Home directory into the space next to your name on the Medical Home Selection Form.
3. Repeat the selection process for each of your dependents. PEIA encourages you to select a medical home provider for each family member, but this is not required.
4. Fill in your daytime phone number so we can reach you if we have questions about your form.
5. Sign and date the form.
6. Make a copy for your records, and mail the form to PEIA in the enclosed return envelope. The form must be **postmarked no later than Wednesday, November 15, 2006**. Please **DO NOT** take the form to your benefit coordinator, just mail it to PEIA.

Acordia National will send you a card listing the medical home for each family member. Be sure to carry this card when you have an office visit with your medical home provider, but **please don’t discard your Medical/ Prescription drug ID card**, since you’ll need it for all other services. Next spring, during Open Enrollment, you’ll be given another chance to name or change your medical home provider.

We hope you’ll take advantage of this exciting new program!

Sincerely,

A handwritten signature in cursive script that reads "Gloria Long".

Gloria Long  
Deputy Director Insurance Programs & Services